

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
December 5, 2022**

Attendees: Savannah Winston, Nelson Anderson, Douglas VanDerveer, Robert Stacey, Gary Waltemeyer

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Winston and unanimously approved.

Police Report for November 2022

120 hours assigned with a total of 27 assignments

- 242 Calls for service
- 0 Reports taken
- 68 Traffic Stops
- 93 Traffic Violations
- 1 Arrest

Public Works Report –

-pumped 1,393,800 gallons of water

-discharged 1,044,266 gallons of wastewater

-cleaned the reject pump station. To include removing pumps and check valves.

-dredged the bottom of the aeration tank to try and help with mixing of sludge on the bottom.

-lowered the level of the aeration basin in an effort to unclog the decanters. They have been clogged for months and the basin is flowing to the anoxic tank through the basin overflow.

-weren't able to lower the basin enough to get access to the decanter pipes but, it did unclog on its own and the basin lowered 2 feet overnight.

-cleaned the top of the clarifiers when the sludge that was floating on top sank to the bottom and started to clog the telescopic valves. They seem to be operating normally now.

-put out late notices for water bills.

-hauled a load of scrap metal to the recycle yard.

-scraped and graded Railroad Ave.

-cleaned the Fooks Ave pump station. We also pulled both pumps and inspected them and cleaned the check valves.

-also cleaned the tidewater pump station. However, when we pulled the pumps, we found damage to the seal and impeller. We removed the pump and took it to the shop for repair.

-had a sewer complaint on Wright St. We had to call Mr. Rooter to clean the main. This did not relieve the standing water in the cleanout. Even though the sewer was flowing, we dug up the connection at the sewer main and found no issues. We can only assume the line crossing the road has a low spot and this is causing the problem. We will have to investigate the entire lateral from the home.

-inspected the roof of Town hall and found 8 areas that needed to be caulked because of errant screws being installed that did not go into a joist. We cleaned the old caulk and put new caulk on the area.

-hooked up the lights to the tree in front of the school. We are waiting on the power company to turn on the meter so we can test them.

Administrative Report – Amber Korell

WWTP:

- Worked with Prostart, MDE, and GMB
- Sewer Evaluation Project: The CCTV bids were due November 22, 2022; and we received 4 bids.
- GMB is working with MDE as they are providing consideration to funding A/E Amendments before closing the construction project.
- MDE has agreed to not close out the loan, just the construction part of the project due to the issues we are having with the aeration basin.
- Prostart would like to begin the removal of the settled sludge in the basin mid December, we are waiting for a cost estimate for equipment rental and labor
- TM attended a conference call with AECOM, Bioworks, GMB and Prostart on 11-18-2022 to discuss the biosolids in the aeration basin and formulate a corrective plan

Town Hall:

- Code Clerk inspected properties and sent out violation notices
- Rental inspections have been completed, there are a few still pending their lead inspection certificates
- Worked with ASG and UHY in preparation for our FY22 Audit; We have a filing extension until 1-31-2023.
- T-Mobile: The welding install was complete mid October and we are waiting for an antenna install schedule
- TM attended LGIT's annual conference in Annapolis on 11-4-2022
- TM attended a webinar with MD State Employees Benefits Division on 2023 updates and using the portal site
- Through the Caroline County Arts Council we applied for a grant to start on the Town's Visible Art Project
- TM attended a meeting with the County Administrator and other municipal managers from the county on 11-10-2022

Planning and Zoning

- Reviewed and Issued Building Permits
- Board members continue to work on the Comprehensive Plan update
- We have assembled a Board of Appeals board for an application that has been submitted for a lot line setback variance. Our public hearing will be on December 20, 2022 at 6pm.

Parks and Recreation

- November 13th the Caroline County Council of Arts sponsored a Veterans Day Concert at Town Hall; Simply Smoked BBQ attended as well with his yummy dinners.
- Received our invoice for the two swinging benches, once they have been delivered and installed along with the Park Sign; all our projects for the 2023 CPP Grant will be complete
- Worked with Shore Rivers- Will and Katie on MDE stormwater management review and sediment erosion control permits for the Green Park Grant

Planning and Zoning – No report

New Business

-Comm. Anderson made a motion to approve the bills for NOV. 2022; Comm. Winston seconded the motion. All approved.

-Comm. Winston made a motion to apply for the MSAC Grant for Visible Art Projects to construct a Meditation Wall at James T Wright Memorial Park; Comm. Anderson seconded the motion. All Approved.

-Comm. Waltemeyer made a motion to lower the speed limit to 15mph on Williamson Street effective Jan 1st, 2023; Comm. Winston seconded the motion. All approved.

-Comm. Waltemeyer made a motion to postpone the re-bid of the WWTP Operations and maintenance; Comm. Stacey seconded the motion. All approved.

-Comm. Anderson made a motion to Cancel the Dec. 26th workshop meeting due to the holidays and Postpone the Jan. 2nd regular meeting to Monday Jan. 9th 2023; Comm. Winston seconded the motion. All approved.

-Comm. Winston made a motion to award the Sewer Cleaning and Inspection Service Bid to **Reybold Construction LLC** for the total bid price of **\$74,085.00**; Comm. Anderson seconded the motion. All approved.

-Comm. Nelson made a motion to approve the \$1.00 Code Enforcement raise increase; Comm. Winston seconded the motion; Comm. VanDerveer approved; Comm. Stacey and Waltemeyer both voted not to approve. 3 to 2 vote-Motion approved.

-Comm. Anderson made a motion to adjourn the meeting at 7:25pm; Comm. Winston seconded the motion. All approved.

The meeting adjourned at 7:30pm.

Respectfully Submitted by: Amber Korell